



AIAEE 2022 Business Meeting Minutes

April 06, 2022

Opening and Report from Current President: Dr. Craig Edwards

Dr. Edwards welcomed everyone and explained the agenda for the meeting. He added that financial stability is very important for sustainability of the organization. Dr. Edwards appreciated the management of the financial accounting of the organization, especially for tax filing. Dr. Edwards also highlighted the importance of managing minutes, and he stressed that it is the institutional memory of the organizations. He reminded that institutional memories are also part of the leadership in the organization. He appreciated valuable contributions of all team members which have been key for smooth functioning of the organization.

Approval of the last year (2021) business meeting: The minutes were approved based on general consensus.

Past President Report: Dr. Kristina Hains

Dr Hains mentioned, *“As a past president you need to recruit officers of the board and you will know who were elected during the award ceremony”*. There are two official responsibilities of the Past President – recruitment and facilitation of the election and graduate student mentor.

Individuals and winners who ran for different offices are outlined below:

President-elect: John Diaz

Secretary: Ataharul Chowdhury

Treasurer: Roger Hanagriff

Member-at-Large: Sarahi Morales

Student Representative: Pablo Lamino Jaramillo

Regarding the graduate student mentorship, I worked with the current AIAEE student representative, Rafael Quijada Landaverde, to plan the graduate student social and student meet and greet. The graduate student meet and greet will occur on Monday, April 4th from 2:15 – 3 pm, concurrently with the New Member Orientation. During this session, we had

everyone introduce themselves and talk about their research interests. The graduate student social was held on Tuesday, April 5th 6:30 – 10 pm at the Dubliner restaurant.

She announced seven scholarships this year, each valued at \$375.

It has been a pleasure to serve the AIAEE organization for these past three years.

President-Elect Report: Dr. Mary Rodriguez

Dr. Rodriguez commented, *“it is my absolute pleasure to serve as president-elect. Conference planning is part of my job, and Dr. Dooley made my role easy”*. The conference has been well planned. We have 112 participants attended face-to-face, and 17 participants registered to join remotely.

She thanked everyone to bring new students, and new people to the organization. She added, *“We are glad that there are new people participating in this organization.”* In order to highlight the importance of student participation in AIAEE, she discussed her association with AIAEE dated back to 2009 when she joined the organization as a student, and then served as a secretary and now serving as a president-elect. She invited new members to join the new member’s meeting, and stressed that AIAEE is a great opportunity for networking and learning from each other.

Secretary: Dr. Ataharul Chowdhury

Dr. Chowdhury started by saying, *‘I have been secretary for last two years—the first term I worked with Dr. Hains and this term with Dr. Edwards. What I can say—it has been a tremendously valuable learning experience for me’*. He mentioned that all required board meetings were scheduled, and minutes of each meeting were prepared and approved. He expressed his sincere gratitude to all committee members and colleagues for their cooperation and collaboration to run the business of the organization.

Treasurer: Dr. Roger Hanagriff

Dr Hanagriff presented the treasurer’s report, including revenue and income and financial standing of the organization. The summary report and some key points were as follows:

- All monthly financial reports have been filed with our secretary
- All monthly bank reconciliations have been completed and filed and 2021 taxes are complete. Next due date is June 2022.
- Our current financial position is in our AIAEE account we have \$66,216 and in JIAEE, which is now part of the Association’s finances is \$20,503
- Financial stability is important to increase student support (very important for this conference and our future), manage the risk of putting on a conference, supporting membership initiatives, managing the migration of articles to the new platform and

other potential areas of engagement. Our growth in submissions for this conference offers opportunities to increase session numbers and grow our exposure.

- I think important...Financial performance aligns with sustainability and allows our association to remain relevant and adapt to serve members
- A quick summary of our annual net incomes has been
 - 2019 – Trinidad was \$30,000
 - 2020 – canceled conference \$560 loss...very fortunate and strong board efforts
 - 2021 – online conference \$8,500...again very fortunate with association leadership
 - 2022 – Operational expenses will be typical, but conference results are essential. Our investment is estimated at \$38,800 and income is estimated at \$50,000, so potentially \$11,200 in net income *est.
 - Please join me in appreciation of Dr. Kim Dooley, Sarah Bush, Richie Roberts as well as a host of other board members and members making this happen...great experience!
- It is exciting to be able to be in person and it is exciting to see the new virtual changes we have made...about the only positive from Covid are the innovations.
- Time has allowed more reflection on our website and better communication tools and even an improved membership platform. Dr. Kris Haines and Dr. Amy Boren and myself explored a new management system and landed on Wild Apricot
 - We are working on a new AIAEE website that is planned for a launch in June 2022 (showed an example).
 - This will be connected to our new membership system, also launching in June.
 - A new opportunity to connect into conference registration, improve email messaging, communication, and link to other resources in our Google platform.
 - Be on the lookout for an invitation to login and reset your password to access our new system.

Student Representative: Rafael Quijada Landaverde

Rafael mentioned that we have substantial number of students at the conference this year. He facilitated a number of activities, such as newsletter, workshop sessions, student social, outreach through social media, etc. to enhance student engagement. He thanked everyone for allowing him to serve the association.

Committee Reports:

Audit Committee: *Presented by Dr. Craig Edwards for Dr Jay Jayaratne

The audit committee was comprised of Drs. Wayne Gunpat, Anil Kumar Chaudhary, John Diaz,

Vikram Koundinya, Joy Morgan, and Jay Jayaratne (Chair). The committee reviewed the following documents provided by the AIAEE Treasurer, Roger Hanagriff to the best of their abilities and discussed their review observations during a zoom meeting convened on March 25.

1. AIAEE Annual Balance Sheet (January 2018-March 16, 2022)
2. AIAEE Profit and Loss (January 2018-March 16, 2022)
3. AIAEE Bank Reconciliation Report Period Ending 02/28/2022
4. AIAEE Bank Account Reconciliation Report Period Ending 03/16/2022
5. AIAEE Transaction Detail by Account from 2021 to Now

The audit committee agreed that the AIAEE Treasurer, Dr. Roger Hanagriff has accurately managed the AIAEE and JIAEE accounts during the 2021 financial year. The audit committee expressed its appreciation of Dr. Hanagriff's professional service to the association and commended his continuous service to the association.

The audit committee noticed the following few transactions need some clarifications:

1. Under the Total Accounts Receivable, what does it mean by \$250 "undeposited funds" in the AIAEE Annual Balance Sheet?
2. The Membership Dues/Subscriptions of 2022 is \$8,047.17 (Compared to that of \$11,150.15 in 2021). What can be the reasons for these low membership dues/subscriptions in 2022 compared to previous years?
3. Under expenses in the Profit and losses Report, "Journal Expense Fast Track" was \$4,500 in 2020 and \$6,500 in 2021. Did Fast Track increase the service subscription fees in 2021?
4. According to the "Transaction Detail by Account" document, a payment of \$2,500 on 03/04/2021 has been made to FastTrack for the 2021 AIAEE Conference and another payment of \$2,500 on 10/22/2021 has been made to FastTrack for the Journal. Our understanding is the second payment should be for the conference not for the journal because FastTrack journal expenses have been listed separately in the document. If so, we are not sure why do we have two payments for FastTrack in 2021?

Communication Committee: Presented by Dr. Ataharul Chowdhury for Dr. Amy Boren-Alpizar

The communications committee maintained the current AIAEE website while exploring options for a different, more user-friendly platform that will allow more integrated and streamlined services, such as easier membership tracking and listserv generation. We are currently developing the new website, which will be available for public use in May. The communications committee also liaised with several other committees to create a virtual conference experience for those who could not attend in person.

Awards Committee: Jimmy Lindner

Dr. Lindner mentioned that nominations were solicited for this year 's awards. The awardees from the last year will also be acknowledged during the awards reception. This is a good

opportunity to also celebrate awards from the last year.

Constitution & By-laws Committee: Presented by Dr. T. Grady Roberts

No issues related to the constitution or bylaws were brought to the attention of the Constitution and Bylaws Committee, so no actions were taken this year. We welcome the membership and officers to submit any issues they see in the future.

Professional Development Committee: *Presented by Dr. Sarah Bush

Submission and Acceptance Report:

- 28 Proposals submitted on Qualtrics for review by 27 reviewers on Google.Forms (3 reviews each)
- 24 Accepted, 18 presented at the conference, 5 reserved for presentation monthly following the conference, and 1 reserved their proposal for another year
- Of the 18 presented
 - 4 were 45 minute sessions
 - 4 were 60 minute sessions
 - 4 were roundtables
 - 6 were ignite (note- two ignites were cancelled due to COVID and a late travel cancellation)
- Networking Session, Debate of the Greats, and Collaboration Incubation were hosted by the PD Committee

2021-2022 Active PD Committee Members: Jera Niewoehner-Green, Sofia Brizuela, Theresa Murphrey, Carmen Byce, Amanda Dickson, Mark Russell, Anil Chaudhry, Shannon Norris, Lacey Roberts, Taryn Devereux, Paula Faulkner, Bryan Hains, Kate Fletcher

Discussion items:

I. Monday Hosted Sessions Feedback

- Networking Session
 - Agreed went well and good idea
 - Lacey Roberts collected the posters and will type up the notes from this session
- Debate of the Greats
 - Ideas shared were valuable
 - Not much of a debate though- discussion was had about how the topics might not have been quite “debate” worthy, but it was still deemed a valuable place to start
- Collaboration Incubation
 - After the third round things started to fizzle out- great concept, but three rounds would have been sufficient
 - The schedule was a bit confusing and having people sign in would be important
- There was a lot of discussion about the schedule on Monday and individuals expressing light frustration with not having a graduate student or new member orientation

II. Virtual PD Sessions

- Suggestions were made to run them in association with the conference
- New website should have a professional development page
- It is important for consistency to post these sessions
- Apply for the year round call outside of the conference

III. Debate of the Greats Survey Review

IV. Mentoring/New Members

- A request was made for graduate student specific virtual sessions- interaction, learning about planning, and ways to put that together, tips for entering the job market,
- The graduate students looking to go into new faculty roles would like to have a professional development panel of young faculty members and tenured to have the do's and the don'ts on the association
- Opportunities to connect to different faculty members is important
- Mentoring: looking for a people who will serve as mentors/mentees can you serve, do you want, looking at a relationship building and piece of that
- Sarah Bush and Garrett Brogan will begin working on these opportunities for graduate students and coming up with a mentoring program.

V. Properly moved and seconded and unanimous;y voted for Bryan Hains to be recommended to serve as the committee chair

VI. Properly moved and seconded and unanimously voted for Lacey Roberts to be recommended to serve as the assistant committee chair

VII. Properly moved and seconded and unanimously voted for a new position of a Graduate Student professional development chair. The committee recommended Garrett Brogan, Texas A&M University

Conference Planning Committee: *Presented by Dr. Ataharul Chowdhury (For Guelph)

Dr. Chowdhury presented next conference in Guelph. The conference will be hosted by the School of Environmental Design and Rural Development, and Ontario Agricultural College, University of Guelph, April 26-29, 2023.

- Travel Information: Most Airlines fly to Toronto, and a few also fly to regional airport in Waterloo. The cost of air ticket from major US cities range from \$200-\$600. Ground Transportation from Toronto (\$70) and Waterloo airport. City of Guelph is in one and half hour drive from the port of entries with Michigan and New York.
- Hotel Accommodation: We are considering to host the conference at the University Campus or Hotel. The Proposed Hotel Delta, a Marriot Chain, is located in 10 minutes walk from the Campus. The room rate for the proposed hotel is around \$131. There is another hotel, Days Inn, close to Hotel Delta.
- The University of Guelph: It is Canada's agri-food University and a leader in conducting world-class agri-food research and experiential learning facilities on campus. The

conference participants will be able to visit the University's 11 research stations, community-based agri-food enterprises and local food/organic farms, Mennonite and Ethnic Agriculture, Farmers' Market, Niagara region, including Niagara Falls.

- **Field Experiences and Excursions:**

We will organize at least three conference tours in the region. We have plan to offer pre and post conference trips, which could be shorter and longer trips. The shorter trip will include 2-3 days/ day trip around 200km radius, that include Niagara Falls, UNESCO heritage Bruce Peninsula regions, and major cities (e.g. Toronto, Hamilton) and spots within. The longer trip (3-5 days) may include Ottawa, Montreal, Quebec City etc.

- **Scholarly Opportunities:** Presentations, posters, professional developments, invited presenations, social and many more!

- He presented a video clip 'showcasing main attractions of the conference'..

<https://youtu.be/KYpzaGp7PyU>

Scholarly Activities Committee: * Presented by Drs. Richie Roberts and John Diaz

I would like to recognize and sincerely thank the following individuals who comprised the association's 2021-2022 Scholarly Activities Committee.

- Dr. John Diaz, Associate Chair for oral presentations, was responsible for coordinating the oral submissions, reviews, schedule, and related activities. This included calling for proposals, coordinating the review process, organizing the presentation session, and setting up conference themes.
- Dr. Anil Kumar Chaudhary, Associate Chair for poster presentations, was responsible for coordinating the poster session, including calling for proposals, coordinating the review process, and organizing the poster presentation session.

I would also like to extend my gratitude to all of the abstract reviewers. AIAEE is an organization of volunteers and these individuals contributed precious time and effort to help us ensure that the scholarly activities portion of the conference was a success.

This year's conference theme is Mediterranean Agriculture, Food, and Environment. We issued the call for paper and poster proposals on June 29, 2021. The original deadline to submit was October 1, 2021. However, the deadline was extended to October 8, 2021, after several members contacted the scholarly activities committee and asked for an extension. The call for abstract and poster proposals was distributed through the AIAEE and AAE listserv and the website.

The committee automatically considered all submissions first as oral presentations and then as poster presentations if rejected, unless the submitting authors specified that they only were interested in poster presentations. The FastTrack online proposal management system was used to coordinate the overall submission and review process electronically.

Our committee conducted an initial review of each oral submission to ensure it adhered to guidelines, aligned with the mission of AIAEE, and was appropriate to send out for review. We cleaned each document of authors' identifying information and then sent each abstract proposal to two reviewers as part of a blind review process. Reviewers were AIAEE members who had submitted scholarly work to this conference or had expressed their willingness to serve in this capacity.

Oral Proposals:

This year, we received a total of 151 oral presentation abstracts. Of these, three were rejected outright and not sent out for review (i.e., were not members, exceeded the word count, and were submitted after the deadline had passed). Of the 151 sent out for review, 62 were accepted, and 89 were rejected.

Poster Proposals:

This year, we received 11 original poster proposals. Of the 11 sent out for review, nine were accepted. Of the 74 submissions that were first considered as oral presentations and then considered as posters, 32 were accepted as posters, and 48 were rejected. Of the 48 rejected abstracts, 32 had at least one author that did not have a submission accepted to the 2022 AIAEE conference. The overall acceptance rate for oral and poster presentations was 68.21%

New Scholarly Activities Committee Members

Shannon Norris – 2023-2025

Motions Brought Before the Assembly

Dr. Richie Roberts moved the motion, *"I move that AIAEE transition from FastTrack to Oxford Abstract submission management system."*

- Several features are lacking in the FastTrack system that confuse members, especially when abstracts are accepted as a poster rather than an oral presentation. Further, the new system will allow us several new features that will save time for the committee such as generating a conference proceedings and agenda. Currently, both of those tasks are done manually. The cost will be \$750 per year.

Dr. John Diaz shared his experience about the system. There were discussions on the motion.

The first motion was approved without objection by general consensus.

Dr. Richie Roberts moved the **second motion**, *"I move that AIAEE Annual Conference transition to a panel of reviewers for all abstract submissions consisting of seven members that will be selected by the Scholarly Activities Committee annually."*

- The panel should consist of five general AIAAE members, one AIAEE Fellow, and one student member who is a doctoral candidate.

Discussions:

- Drs. Roberts and Diaz discussed challenges in handling and reviewing of abstracts,

especially it is hard to get volunteers for review of the abstract.

- Concern raised that as a review board, we might be handing the power to a small group of people.
- There was a suggestion that if you submit an abstract you need to review at least an abstract. If you don't review, your submission will not be reviewed.

After discussion of the original motion made by Dr. Roberts, Dr. Grady Roberts made a new motion and Dr. Kim Dooley seconded it.

I move the motion of proposal to create an Ad-hoc committee who will review the proposal and bring it to the next business meeting.

There was further discussion and debate on the second motion.

The motion was amended, *"business meeting was replaced by the Executive committee"*.

The motion to read, *I move the motion of proposal to create an Ad-hoc committee who will review the proposal and bring it to the next executive committee meeting.*

The motion was approved with a 44 in favor and 10 against vote. The motion was referred.

Waiver of membership fee for the applicant from a developing country

Dr. Ataharul Chowdhury brought the motion to the assembly for discussion.

"The AIAEE board approved the proposal of membership fee waiver for interested applicants from the Developing Country to discuss and approve during the general membership meeting."

The rationale: We can consider a membership discount based on citizenship, residence and membership value to their professional development. Researchers and students living in the least Developed Countries (LDC) always struggle to pay the fees. A special membership discount (without a fee) will demonstrate AIAEE's inclusive and international engagement mission. We will have access to an increased membership pool, contributing and benefiting from many of our activities, such as professional development seminars. There is no significant financial cost for this option. Moreover, we can encourage members from LDC to participate in our conferences.

The Process: Interested person can apply using an online form which will be reviewed by someone (AIAEE officer) to recommend for membership approval without a fee. We might consider a cap of 20 membership per year. Membership needs to be renewed every year. The Criteria for membership approval are as follows:

- Citizen of a Developing Country (LDC and Developing economies as per UN country classification)

https://www.un.org/en/development/desa/policy/wesp/wesp_current/2014wesp_country_classification.pdf

- Residence of a Developing Country (currently living and working in a developing country)
- Justification how membership will help in professional and career development of the applicant.
- Motivation to contribute to AIAEE activities, e.g. scholarly contribution through participation in a professional development session, journal publication, promotion of AIAEE activities in the country and region and attending the conference etc.

There was a discussion on the motion, and it was suggested to remove the cap on this category of membership.

The motion was passed with no “Cap” (or maximum) to waive the membership fee for interested applicants from a developing country.

Journal Editorial Board: Presented by Dr. Todd Brashears

I. Current Status of the Journal (as of 04/01/2022)

- In the calendar year 2021, JIAEE issues 28(1), 28(2), 28(3), 28(4) and 28(5) were published. Issue 29(1), COVID special issue was published in January, 2022 and 29(2) will go live on the website before the end of April.
- The cumulative scholarly contributions for 2021 included:
 - 77 total submissions
 - 25 submissions rejected outright – 32% (Note: the leading reason for submissions being rejected outright is gross failure to adhere to published manuscript guidelines.)
 - 52 submissions reviewed
 - 13 submissions not resubmitted yet
 - 33 submissions were resubmitted
 - 4 submissions still under review
 - 280 total reviews completed
 - 3 accepted upon initial review, with no resubmission
 - NOTE: The Special Edition was not included in this number, as authorship was “by invitation only.”
 - 31 accepted for publication in 2021 including special issues
 - 11.07% acceptance rate NOTE: The Special Edition was not included in this number, as authorship was “by invitation only.”
- The cumulative scholarly contributions in Volume 28 included:
 - Feature Articles (N = 26)
 - Research Notes (N = 5)

- Acceptance rates
Volume 19 = 16%; Volume 20 = 21%; Volume 21 = 13%; Volume 22 = 18%; Volume 23 = 21%; Volume 24 = 18%; Volume 25 = 9%; Volume 26 = 26%; Volume 27 = 18%; Volume 28 = 11%
- Final FastTrack Statistics
1335 total submissions in 15 years and 5 months: 7.1 submissions/month, 86.5 submissions/year, 308 accepted submissions (23% acceptance rate), 1791 reviews: 0 pending, 1573 (88%) completed, 39 (2%) expired, 176 (10%) declined, 23.8 average days in review
- Initial New Praire Press Statistics
58 total submissions in 8 months; 8 withdrawn by author; 5 rejected outright; 24 currently in the review process or waiting publication; 20 published. For the report in 2023, we will calculate statistics similar to FastTrack but will wait until we have full calendar year.
- Reviewers in 2020 for Volume 28 ($N = 63$) (full list included at the end of this report)

II. Financial status of the JIAEE is now reported monthly by the AIAEE Treasurer

III. Executive Editor's Report

- Conversion process from FastTrack to New Praire Press is complete
- No page, submission or review fees. Completely open access.
- Backdated articles are not there yet but are in process with new Assistant Editor, Savannah Rhine
- Working on ISSN and DOI issues
- April issue will be out at the end of the month
- New system is working well. Will soon update AIAEE website for full transition

IV. Managing Editor's Report

In Memorial for Dr. Burton "Burt" E. Swanson presented by Dr. Craig Edwards.

In memorial for Alice Shinn presented by Dr. Jennifer R. Strong

In memorial for Dr. Charles Klein presented by Dr. David Lawver

Membership Awards: *Presented by Dr. Jimmy Lindner.

2022 Awards

Outstanding Early Achievement: Richie Roberts

Outstanding Achievement: J.C. Bunch

Outstanding Leadership: Kristen Davis

Outstanding Service: Glen Shinn

Fellow: Ataharul Chowdhury

Fellow: Assa Kante

Senior Fellow: Koralalage Jayaratne

AIAEE Conference Abstract Presentation Awards presented by Dr. Richie Roberts

Outstanding Student Oral Presentation

- Examining Smallholder Coffee Farmers' Perceptions Driving Collective Actions by Colby J. Silvert, Dr. John Diaz, Dr. Laura A. Warner, Willis Ochieng

Distinguished Student Oral Presentations

- Agricultural Education and Youth Migration: A Comparison of El Salvador, Honduras, and Ecuador by Pablo Lamiño Jaramillo, Amy E. Boren AlpÁzar, Carla Millares Forno
- An Evaluation of Graduate Students' Participation in High-Impact Learning Experiences by Bradley M. Coleman, Dr. J.C. Bunch, Colby J. Silvert
- Poetic Transcription for Identity Exploration: Engaging Arts-Based Analyses for Community-Based Program Evaluation by Catherine E. Sanders, Alexa J. Lamm
- The Neglect of Marginalized Farmers in the Innovation-Decision Process: Precision Agriculture Adoption Attributes for Smallholder Farmers by Chin-Ling Lee, Dr. Robert Strong

Professional Oral Presentations

Outstanding Professional Oral Presentation

- Picture This: Using Photovoice to Increase Student Engagement and Cultural Awareness in Agricultural Communications Courses by Dr. Shannon Norris

Distinguished Student Oral Presentations

- Impact Evaluation for Evidence-Based Decision Making through Engaged Scholarship in Food, Agriculture, Natural Resources and Related Sciences by Dr. Kim E. Dooley, Dr. Robert Strong, Dr. Theresa P. Murphrey, Dr. Jen Strong, Dr. Chanda Elbert, & Dr. Mathew Baker
- Evaluating the Use and Potential for Broader Adoption of a Saliva-based Malaria Detection in Sub-Saharan Africa by Dr. John Diaz, Willis Ochieng, Colby Silvert, Cody Gusto
- Soil Allies for International Development: Blending Agroecological Research with Innovative Community Outreach by Dr. Adam B. Cobb, Dr. M. Craig Edwards

- Moving Toward a Social Impact Assessment by Dr. Abigail Borrón, Dr. Kevan Lamm, Dr. Keith Atkins, Joseph Barbaree

Poster Awards

Outstanding Poster

- Culture and COVID-19: Global implications of perceptions of race and cultural relations during the COVID-19 pandemic in the United States by Sydney Honeycutt, Cheng-xian Yang, Lauri M. Baker, Olivia Doyle, Jarred Shellhouse & Cecilia Suarez

Distinguished Posters

- A Call for a Paradigm Shift Towards Systems Thinking: A Needed Change for Practitioners of Agricultural and Extension Education by Katrina R. Alford, T. Grady Roberts
- Finding Disciplinary Literacy Capacities Between Cultures: An Inquiry in United States Secondary School Agriscience Education Classrooms Between English Language Learners and Native English Speakers by Dr. Chris Clemons, Dr. Jason McKibben, Dr. James Lindner
- Teaching the Human Dimension in Agricultural and Natural Resources: Lessons Learned from a Field Experience Examining the Impact of Hurricane Michael by Robert Strong, Amy Harder, Grady Roberts
- Exploring the Influence of International Scholars on Social Media Engagement across Platforms by Allison R. Fortner, Catherine E. Sanders, Dr. Alexa J. Lamm
- Belief vs. Action: Analysis of General Global Knowledge and Global Citizenship by Gary Wingenbach, Alison Wooten
- A Fissure in Focus? Stakeholders' perceptions of needs and priorities at local, state, national, and international levels by Dr. Lauri M. Baker, Anissa M. Zagonel, Ricky Telg

Induction of the New Association President Dr. Mary Rodriguez by Dr. Craig Edwards

Presentation of Officer Team: by Dr. Mary Rodriguez

Dr. John Diaz, President-elect, University of Florida
 Dr. Roger Hanagriff, Treasurer, Texas A&M University-Kingsville
 Dr. Ataharul Chowdhury, Secretary, University of Guelph
 Dr. Sarahi Morales, Member-at-Large,
 Pablo Lamino Jaramillo, Student representative,

Meeting was adjourned.